PLANNING INQUIRY / PRE-SUBMISSION CONSULTATION REQUEST
TOWNSHIP OF NORTH DUMFRIES

General Information:

When completed by a person or representative of a corporation making a preliminary inquiry and / or request for a pre-submission consultation, this form and the preliminary information it contains about a proposed development under the Planning Act, R.S.O. 1990, c. P. 13 (the "Planning Act") may be reviewed by Township staff and / or their planning consultants. Such review may include: screening by the Township's planning consultant to determine if the Township supports circulation to agencies during any pre-submission consultation, consideration of applicable policies / guidelines, and / or a request for

The Township will require a request from the Owner / Agent prior to circulation. The primary circulation is normally to the Region of Waterloo, Grand River Conservation Authority and Cambridge - North Dumfries Hydro in addition to other Township departments.

The circulation process may help identify any required studies or documentation that may be required in support of the proposal. The Township will require submission of complete information per the Planning Act and its regulations, including supporting documentation, at the time of any formal application that may follow this pre-submission consultation.

Date of Inquiry:		**Staff Consulted (if any):**				
Information Request By:	Name:					
	Phone #:		Fax #:		Cell #:	
	Email:					
Property Description:	Address:					
	Owner:					
	Lot:		Conc.:			
Current Use:						
Current Buildings:						
Current Property: (If Known)	O.P.:		Zoning:		Other:	

Summary of Request: (For example, addition or alteration to buildings or use, create new lot, etc. Also, you may wish to attach sketch plans.)

FOR TOWNSHIP USE ONLY: K Smart File Number:

Municipal Comments:

Request for Circulation:	Request By:	
	Date of Request:	
	Note: A site meeting may be requested to assess proposal / site conditions in further detail.	